

# How to function in a WhatsApp group?

WhatsApp Messenger is a cross-platform instant messaging application that allows iPhone, BlackBerry, Android, Windows Phone and Nokia smartphone users to exchange text, image, video and audio messages for free. But it doesn't mean that you hurt somebody's feeling directly or indirectly.

The following "**How to function in a WhatsApp group**" is sent by **Dr. A.K. Sarkar** on December 14, 2016 when some of our member didn't use this free app in a proper way. Our RAC Alumni also has a group known as "ALUMNI OF RAC (ARAC)" which has more than 80 members and I **request** to all members to follow:

1. Know the \*purpose / reason\* for the formation of the group and act accordingly.
2. Confirm the \*validity of the news you wish to share\* in your group before circulating it.
3. If the news you circulate is true, you will be respected by the members. It brings honor to you and your group.
4. \*Discussion\*- unless necessary, \*deal individually\* with a member.
5. Post only \*useful news\*. \* This will elevate your status.
6. Since we are in more than one group, there is a tendency to repeat the postings. Delete a video or picture immediately after viewing it once. If you receive the same material, delete it at once.
7. "**Avoid**" posting a "series of materials at one go". Avoid sharing more than one picture or video at the same time. Your sharing may appear to be a burden to your friends.
8. Before sharing a video or picture with the others, "consider carefully if it's worth sharing or if it has been shared previously"; then, go ahead and share.
9. Don't share incorrect medical notes. Don't support rumors.
10. Don't share violent or gruesome pictures/ videos e.g. murder, chopping of hands, indecent pictures
11. Refrain from sending morning, afternoon and evening / night greetings in the chat group.

12. Conduct yourself such that the group admin is not affected or hated by our postings.

13. When posting about needs in the group, specify the day and type your name in the message. The others in the group will come to know your name. Several medical or educational needs are being shared for many years.

14. Don't remain silent in a group all the time.

15. **Strictly avoid all such messages which directly or indirectly harm anybody in person, gender, group, religion, caste etc.**